


INDIAN INSTITUTE OF MANAGEMENT ROHTAK

 I.I.M ROHTAK <small>M.D.U Campus, Rohtak – 124001</small>		
Invites applications in prescribed format for Programme / Research Associate position for one year.		
Qualification & Experience	No. of post	Stipend (per month)
MBA or an equivalent Master's degree with excellent communication; having one year experience in academics is preferable.	04	Rs.25,000/- (fixed)
For details & Application Format visit: www.iimrohtak.ac.in For queries: 01262-215559. As this is a rolling advertisement there is no last date of receipt of applications.		

Applications are invited from Indian citizens for appointment as **Programme / Research Associate**. Appointments shall be on ad hoc/temporary and contractual basis on a fixed monthly stipend. The appointment is initially for one year, but extendable for another year based on performance and the requirement of the Institute.

Position Name	No. of Post	Age limit	Fixed Stipend p.m.	Qualifications & Experience
Programme / Research Associate	04	Above 22 years as on last date of submission of application.	Rs.25,000 (fixed)	MBA or an equivalent Master's degree with excellent communication; having one year experience in academics is preferable.

- a) Candidates without the requisite experience mentioned above, may be considered on merit.
- b) Candidates who have worked earlier in a academic/research/industry /training institute of national/international repute may be given preference for engagement subject to their suitability.
- c) No TA/DA or any other allowance will be paid by the Institute to the candidates for attending the selection process/interview at the Institute.
- d) Strong written and verbal communication skills are essential.
- e) **A good knowledge in Ms- Office with other computer related tasks is essential.**

Functions: Programme / Research Associate are expected to assist the Admission / Programme Officer for Admissions related work. Also responsible for coordinating with programme offices for other assigned work.

The candidates, who are interested to apply for the above position should send their applications with complete information in the Prescribed Application Format along with the self-attested copies of their educational qualifications and work experience certificates. The application should also include a detailed resume and copies of the academic certificates.

IIM Rohtak reserves the right to fix suitable criteria for shortlisting of eligible candidates satisfying advertised qualifications and requirement of the project post.

1. Applications may be sent to the following address by post/courier.

To,
Chief Administrative Officer,
Indian Institute of Management Rohtak
M.D University Campus,
Rohtak – 124001 INDIA

2. Interested candidates may also send a scanned copy of their filled & signed application in the prescribed Format, to the following e-mail id: personnel@iimrohtak.ac.in
3. The Institute shall not be responsible for any postal delay.
4. Applications not submitted in the Prescribed Application Format and without candidate's signature will not be entertained.
5. Only shortlisted candidates will accordingly be informed regarding date, time and venue for interview.
6. Candidates are required to bring all original certificates of their academic and professional qualifications along with work experience for verification on the date of interview.
7. The Institute solely reserves the right not to fill the advertised position without assigning any reason.
8. To download the Prescribed Application Format ([CLICK HERE](#)).
9. **As this is a rolling advertisement there is no last date of receipt of applications and the applications would be processed as per the needs of the Institute.**

(Chief Administrative Officer)
IIM Rohtak
01262-215559